

<your company name>
<address>
<postcode and town>
<telephone>

AUTHORISATION FORM FOR THE USE OF ENGRAVED (NAMED) ROYAL FLORAHOLLAND LOCK PLATES

The Principal, being [*enter company name and customer number at Royal FloraHolland*], authorises the Representative to use the engraved (named) Royal FloraHolland lock plates rented by the Principal by means of loan, sub-rent or otherwise. The authorisation does not transfer to the Representative the right to rent lock plates in the name of the Principal. This authorisation is subject to the Royal FloraHolland Auction Regulations and the General Terms & Conditions for Auction Trolleys.

Representative's company name :
Royal FloraHolland customer number :
Contact person :
Address :
Postcode and town :
Telephone number :
Registration number :
Form of business relationship : customer / grower / transporter

Date of issue : <date>
Authorisation is valid until : <date> (max. 1 year after issue)
Authorisation number : (optional)

Principal's company name :
Royal FloraHolland customer number :
Name and signature :

Terms & Conditions of the Authorisation Form for Engraved (Named) Royal FloraHolland Lock Plates

1.1 Introduction

- If the Principal makes available to the Representative engraved (named) lock plates, the Representative must be able to demonstrate the right to use the engraved (named) lock plates by means of the authorisation form. The procedures, terms and use of the authorisation form are detailed below.

1.2 Procedures for completing the form

- The authorisation form should be printed on the Principal's stationery, depicting the company logo and quoting the Principal's name and address and Royal FloraHolland customer number. In addition, the Principal's stamp, name and signature should be placed on the authorisation.
- The authorisation number is optional. The Principal may, for example, start with '1' and add the year as a suffix (01-2012).
- All fields should be completed. If the Representative has no customer number at Royal FloraHolland, the Principal should enter 'n/a' in this field. The registration number is an optional field, so it may be left blank.
- The Principal should inform Royal FloraHolland by sending a copy of the authorisation to Royal FloraHolland, Supply Chain & Logistic Means: E-mail to mcp@royalfloraholland.com. This copy does not act as a substitute copy should the Representative forget to carry his copy of the authorisation.
- The authorisation form is not valid if changes have been made to the standard text and/or layout drawn up by Royal FloraHolland
- The authorisation is not transferable to third parties.
- Completing and signing the authorisation form indicates acceptance of these terms and conditions.
- The authorisation is valid for no more than one year.

1.3 Definition of the use of lock plates

- The use of lock plates means the use of auction trolleys to transport via Royal FloraHolland completed and/or uncompleted transactions regarding products or the associated packaging. This is to the benefit of logistical movements to, from and around the auction building and between the locations of the related seller, buyer, transporter and Royal FloraHolland. The use of lock plates at a garden does not require authorisation.

1.4 Use of the authorisation

- Only an authorisation form fully and correctly completed in accordance with these instructions is accepted by Royal FloraHolland. An incomplete authorisation form is invalid and will result in the confiscation of the lock plate. If the confiscation of the lock plate results in the Representative no longer being entitled to the use of the auction trolley, the trolley will also be confiscated.
- An authorisation must also be at hand for the personal use of engraved (named) lock plates since it can be difficult for personnel to verify the legitimate use of the lock plates (for example, unrecognisable vehicles).
- It is permissible to use a copy of the authorisation provided Royal FloraHolland consider it legible and of good quality.
- If the Representative does not have an authorisation form, an adequate copy of the authorisation form or a valid authorisation, the lock plate will be confiscated. If, as a consequence, the Representative is no longer entitled to use the trolley, this will also be confiscated.
- The Principal is responsible for registering the completed authorisation forms.
- The Principal is responsible for returning the authorisation forms should the Principal want to terminate the authorisation before the end of the authorisation period as indicated on this form. As long as the authorisation form or copies thereof are in circulation, they remain valid and Royal FloraHolland will accept them. It is not possible to withdraw authorisation by notifying Royal FloraHolland.
- The Principal will ensure that the Representative of the engraved (named) lock plates is made aware of the content of these instructions and the applicable Royal FloraHolland Auction Regulations and the General Terms & Conditions for Auction Trolleys.

1.5 No authorisation upon inspection

- If the Representative cannot produce a valid authorisation when using engraved (named) lock plates, the engraved (named) lock plates will be confiscated by Royal FloraHolland and returned to the renter (Principal). The renter will be charged administration costs amounting to €25 excluding VAT for each violation.
- If the engraved (named) lock plates are confiscated outside the opening hours of the lock plate counter, Royal FloraHolland cannot provide replacement lock plates at that time. The remaining terms and conditions for issuing lock plates remain in force.
- Inspecting the existence of authorisation is covered by Royal FloraHolland's sanction policy on trolleys. Therefore, the offender (i.e. the one that cannot produce an authorisation form) will be registered as an offender. The use of an engraved (named) lock plate without valid authorisation is deemed to be the use of a trolley without a valid lock plate.
- The renter must go to the location where the confiscation has occurred to collect the engraved (named) lock plate.
- Royal FloraHolland will ensure procedures concerning the violation of the authorisation form are followed carefully.

1.6 Other terms & conditions

- Royal FloraHolland is not responsible for any errors made in the inspection of the use of engraved (named) lock plates. Royal FloraHolland will check carefully the use of engraved (named) lock plates but cannot guarantee complete control.
- The renter of the engraved (named) lock plates indemnifies Royal FloraHolland against all third-party claims that arise from the use of the authorisation by the Principal and the Representative, the inspection of the existence of authorisation and any confiscation of the engraved (named) lock plates.
- All other rules from the Royal FloraHolland Auction Regulations and the General Terms & Conditions for Auction Trolleys continue to apply.

1.7 Questions and comments

Questions and/or comments can be asked at our Customer Service Costumer Services on weekdays between 05:30 and 17:00 (on Fridays until 16:00): T + 31 88 - 789 89 89.